



HOLY SPIRIT RCS REGIONAL DIVISION NO. 4

SUPERINTENDENT OF SCHOOLS/CEO

The Board of Trustees invites applications for the position of Superintendent of Schools/CEO for Holy Spirit Roman Catholic Separate Regional Division. Duties will commence June 17, 2009, or as mutually agreed.

The Division

We are a Catholic Faith Community, dedicated to providing each student entrusted to our care with an education rooted in the Good News of Jesus Christ. Guided by the Holy Spirit, in partnership with home, parish and society, our schools foster the growth of responsible citizens who will live, celebrate and proclaim their faith. Our Catholic Faith is the foundation of all that we do.

We offer Catholic educational opportunities to 4300 students in the communities of Coaldale, Lethbridge, Picture Butte, Pincher Creek and Taber.

The Division office is centrally located in the city of Lethbridge.

Holy Spirit RCS Regional Division provides a wide range of educational programs and services in urban and rural communities.

There are 13 schools employing approximately 500 staff, with an operating budget of \$43 million.

Nine (9) trustees representing the parents and taxpayers provide governance and overall direction.

The Region

Located in the commercial and agricultural hub of southern Alberta, a university, a college, government research facilities and excellent health services are prominent local assets not frequently found in smaller urban centers.

This dynamic, culturally diverse region offers a wide variety of cultural and recreational opportunities that enrich family life. There is a vibrant arts community in the region. Excellent sports and wellness facilities complement the natural environment.

The Candidate

The Board seeks a practicing, faith-filled Catholic to lead this progressive school division. A servant leader who is student-focused will find this an exciting opportunity.

Successful leadership experience in a broad range of positions including the principalship and/or central office is required. The successful candidate will meet provincial requirements including completion of a Master's degree and eligibility for Alberta teaching certification.

The Board seeks a decisive, visionary leader committed to a collaborative approach to decision-making and who has a proven ability to inspire trust and confidence in his/her leadership.

More Information

For more information visit our web site at: <http://www.holyspirit.ab.ca>

The competition will remain open until a suitable candidate is found. Applications received prior to April 20, 2009 are assured careful consideration.

Applications

Email by April 20, 2009, a cover letter, résumé, most recent evaluation, a list of at least three recent education references, and one current pastoral reference to:

Mr. Terry Gunderson
Alberta School Boards Association
E: tgunderson@asba.ab.ca
P: 780.451.7116



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SUPERINTENDENT OF SCHOOLS/CEO SEARCH
IDEAL CANDIDATE PROFILE

1. Education:

- A Master's degree as a minimum
- Must qualify for teacher certification in the province of Alberta
- Knowledgeable of current educational issues and trends
- Models life-long learning

2. Professional Experience:

- Exceptional teaching record
- Broad-based leadership experience and/or principalship, Central Services

3. Catholicity:

- Practicing faith-filled Catholic: a witness to the faith
- Displays theological knowledge
- Ability to encourage the spiritual growth of all staff and students
- An active member of the church community
- Ability to advocate for Catholic education
- Leadership in a Catholic Division; a leader of faith/draws people to the faith
- Servant leadership style

4. Student Focus:

- Devoted to meeting student needs first
- Ensures the delivery of quality education is provided to every student
- Strong commitment to student achievement in all curricular areas

5. Leadership Skills:

- Consistently and clearly articulates the Division's mission and inspires people to work toward that mission
- A visionary; an innovator
- Instructional leadership capability
- Strategic planning skills
- Ability to optimize financial operations for maximum student advantage
- Ability to work effectively with the Board of Trustees

Leadership Skills (continued...):

- Ability to work with Ministry of Education and other partners – local, regional and provincial
- Politically astute; strong public relations skills
- Ability to mentor staff for maximum effectiveness and to utilize their unique gifts, strengths and talents
- Committed to a collaborative approach to decision-making
- Capacity to work effectively with parents and school councils within the community context
- Ability to lead change efforts to realize Division goals
- Sets high standards and holds her/himself and others accountable for meeting those standards
- Ability to develop a unique culture for the Division which reflects Catholic values and beliefs
- Proven ability to inspire trust and confidence in his/her leadership

6. Personal Skills and Attributes:

- Well-developed interpersonal skills
- Effective oral and written communication skills; can communicate effortlessly and succinctly
- Supportive team-building skills
- Refined conflict resolution skills
- Committed to continuous improvement of self, others and the organization
- Demonstrates and values ethical behavior
- Well developed organizational skills
- Effective technology skills
- Celebrates the accomplishments of others
- A confident person of conviction
- Decisive; will take input and advice but will then make the difficult decisions