



ALGONQUIN AND LAKESHORE CATHOLIC DISTRICT SCHOOL BOARD
"Leading and Learning with Faith"

JOB POSTING #04-09-10-VP
EXTERNAL JOB POSTING
VICE-PRINCIPAL

- LOCATION:** Our Lady of Mercy Catholic School (Bancroft) and St. Martin of Tours Catholic School (Whitney).
- TYPE OF POSITION:** The Algonquin and Lakeshore Catholic District School Board invites applications for the position of Vice-Principal.
- COMPENSATION** Competitive as per the current Employment Agreement with the Catholic Principals and Vice-Principals of the Board.
- QUALIFICATIONS:** Candidates must be members in good standing with the Ontario College of Teachers. Candidates must have completed the Ontario Principal's Qualification Program Part I or Part 2, as well as Religious Education Parts I and II, and Special Education Part 1. (Consideration may be given to candidates who are in the process of completing the required qualifications.)
- Preference will be given to candidates who have experience in curriculum development or implementation at the school or Board level.
- CLOSING DATE:** Applications for these positions will be welcomed by the Manager, Human Resources up to 12:00 p.m. on **Friday, June 19, 2009**. All qualified applicants will have their applications acknowledged.

Applicants are encouraged to contact the Human Resources Department for further information about the position.

Applications should include:

- A current copy of the Certificate of Registration and Certificate of Qualification from the Ontario College of Teachers
- Pastoral Reference Form
- Candidate Assessment Form
- Curriculum Vitae for Positions of Responsibility
- Copies of any recent Performance Appraisal

Note: a Pastoral Reference Form, Candidate Assessment Form and Curriculum Vitae Forms are available at:

<http://schools.alcdsb.on.ca/hr/default.aspx>

Applications are to be sent to: Michelle Lamarche
Manager, Human Resources
Algonquin and Lakeshore Catholic District School Board
151 Dairy Avenue, Napanee, Ontario K7R 4B2
Telephone: 613-354-6257, Ext. 492
lamarcmi@alcdsb.on.ca
Fax: 354-5615

Candidates will be required to share a professional portfolio with the interview committee.

Date issued – June 5, 2009

Wilf Garrah
Chair of the Board

Michael Schmitt
Director of Education