

The Catholic Principals' Council of Ontario's Principal's Qualification Program is:

- Designed to prepare candidates for the principal's role in Ontario's Catholic schools
- Rooted in Gospel values and celebrates our distinct Catholic identity
- Grounded in sound research and exemplary professional learning practices
- Aligned with the Catholic Leadership Framework
- Current, relevant, practical and intellectually stimulating
- An excellent opportunity to network with colleagues

~~~~~ **NEW!** ~~~~~



### Masters Dimension Practicum

- In partnership with Charles Sturt University (CSU) a PQP candidate may choose the PQP Masters Dimension
- Credit will be granted towards a Master of International Education (School Leadership) from CSU
- PQP I and PQP II - 1 credit
- Masters Dimension Practicum - 1 credit
- Masters Dimension requires additional reading, research and an enhanced Practicum
- Supervised by a CPCO Academic Advisor in conjunction with the PQP instructor
- For further information please visit the website

[www.cpco.on.ca/pqp](http://www.cpco.on.ca/pqp)

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*"The CPCO PQP has provided me with an excellent grounding in the knowledge, skills and practices necessary for an effective Catholic Principal. The quality of the instruction and the shared learning and networking with colleagues allowed for exemplary Catholic professional learning."*

*"The Catholic content is what makes the course distinct and invaluable."*

PQP participants

**CPCO is an accredited provider  
 for the Ontario College of Teachers**

[www.cpco.on.ca/pqp](http://www.cpco.on.ca/pqp)



## Forming Catholic School Leaders



*"Every case study, every problem we discussed, we discussed through the Catholic school lens. I am so glad to have had the opportunity to take this course with this affiliation."*

PQP participant



## Course Description

The CPCO Principal's Qualification Program comprises Part I, Part II and a Leadership Practicum. Part I and II of the program are each 125 hours in length (65 hours of class time, 35 hours online and 25 hours of independent study) and the Leadership Practicum consists of a 60-hour leadership experience. The content of Part I and II is organized into six domains that reflect the Leadership Framework for Catholic principals and vice-principals found in *Putting Ontario's Leadership Framework into Action. The Ethical Standards for the Teaching Profession* and the *Standards of Practice for the Teaching Profession* are also reflected in the two parts of the Principal's Qualification Program.

### PQP Part I

PQP Part I focuses on defining the role of the principal, special education, legal issues, school operations, communication, human resources, ethical decision making. Candidates must successfully complete all course work, develop and submit an approved Practicum proposal in order to be recommended for PQP Part II.

### PQP Part II

In Part II leadership, engaging the community, school improvement planning, assessment and evaluation and resource management are explored. Successful completion of all coursework and completion of the Leadership Practicum is needed in order to be recommended to the College of Teachers for PQP Part II.

### Leadership Practicum

The Leadership Practicum is a required leadership and educational experience that involves a 20-hour observation component and a 40-hour practical leadership project. The Leadership Practicum must apply to a school setting and be mentored by a practicing qualified principal or vice-principal.

## Principal's Qualification Program Part I Requirements

Eligibility for admission to Part I is prescribed by regulation 184/97 - Teachers Qualifications under the Ontario College of Teachers Act.

An applicant for admission to the Principal's Qualification Program Part I must:

- Hold an acceptable university degree
- Hold a certificate of qualification or interim certificate of qualification
- Hold concentrations in three divisions including the intermediate division, as indicated on the applicant's certificate of qualification
- Provide evidence of at least five years of successful teaching experience in a school providing elementary or secondary education, as certified by the appropriate supervisory officer or, in the case of experience outside Ontario, by the appropriate supervisory official
- Hold or provide evidence of one of the following:
  1. A Specialist or Honour Specialist qualification as indicated on the applicant's certificate of qualification.

**AND**

    - i. Successful completion of at least half the number of credits required to qualify for a master's degree that is an acceptable university degree.

**OR**

    - ii. An additional Specialist or Honour Specialist qualification as indicated on the applicant's certificate of qualification.
  2. A master's degree or doctorate that is an acceptable university degree.
  3. Successful completion of such number of graduate university courses as is equivalent to the number of graduate university courses that are required to qualify for a master's degree that is an acceptable university degree.

## Principal's Qualification Program Part II Requirements

Eligibility for admission to the Principal's Qualification Program Part II is prescribed by regulation 184/97 - Teachers Qualifications, under the Ontario College of Teachers Act.

*"An applicant for admission to a course leading to qualifications in Part II of the Principal's Qualification Program must have an entry on his or her certificate of qualification showing qualifications in Part I of the Program."*

You are eligible for admission if you provide the required documentation to show that you have successfully completed the Principal's Qualification Program, Part I and the Practicum Proposal.

### Documentation Required

1. A copy of your current Ontario Teacher Certificate of Qualification showing that you have been granted the Additional Qualification for Part I of the Principal's Qualification Program.

**OR**

2. A copy of your current Ontario Teacher Certificate of Qualification and an official letter from the Ontario College of Teachers which confirms that you have successfully completed the Principal's Qualification Program, Part I.

**AND**

1. Leadership Practicum Proposal  
A copy of your practicum proposal signed by the practicum coordinator.