

**WATERLOO CATHOLIC
DISTRICT SCHOOL BOARD**
Invites applicants for the position of

Academic Superintendent

www.wcdsb.ca

The Waterloo Catholic District School Board invites applications for an Academic Superintendent. Reporting to the Director of Education, the successful candidate will be assigned a system portfolio that meets the individual's skill level. The Academic Superintendent will provide effective leadership to and work proactively with school administrators. The successful candidate will provide strategic and operational leadership. The successful candidate will work with the Board's senior management in developing and executing strategic plans in support of the educational and business objectives of the Board and be expected to provide support at board meetings and other venues. Additional leadership responsibilities and project assignments may also be assigned based on system needs, interest and expertise.

The Waterloo Catholic District School Board provides Catholic education to 30,000 students in 54 locations throughout the Region of Waterloo.

The successful candidate shall possess:

- Supervisory Officer Qualifications, as specified by the Ministry of Education, OR, be currently enrolled in the Supervisory Officer Qualifications Program
- Ontario College of Teachers Certificate of Registration
- Masters Degree
- Outstanding leadership in a Catholic School District with a strong background in curriculum
- Superior interpersonal, communication and organizational skills
- Demonstrated expertise in instructional leadership and project management

Qualified candidates who wish to be considered for this position should submit:

- A covering letter
- Complete resume
- Completed WCDSB Pastoral Reference Form B available at (www.wcdsb.ca/careers/application/hr-forms)
- Proof of qualifications and two professional references (one must be the name of the candidate's current supervisor and – for external candidates include the name of your Director of Education as one of the professional references), to the undersigned, by no later than **4:00 p.m. on March 12, 2010**.

Posting # SR STAFF 2010-01
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Waterloo Catholic District School Board
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Please use one method of application only.

The Successful Candidate will be required to produce a satisfactory Criminal Background Check
Only those with the required qualifications will receive consideration for an interview.